



KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

February 19, 2019

Heidi Bright
Joe Done
511 Moreau Road
Ellensburg, WA 98926

RE: Brightside Event Center Conditional Use Application (CU-19-00001)

Dear Applicant,

Your application for a Conditional Use Permit (CU-19-00001) proposing to start a Small Scale Event Facility at 511 Moreau Road, Ellensburg WA has been determined complete as of February 19, 2019.

Continued processing of your application will include, but is not limited to, the following actions:

1. Posting of the property by the applicant is required along each street frontage. Signage may be obtained at the Community Development Services offices during regular business hours.
2. A Notice of Application will be published in the newspaper and sent to all adjoining property owners, governmental agencies, and interested persons.
3. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
4. Notification of a Public Hearing date.

You may pick up the "Land Use Action" sign at the CDS office during regular business hours to be posted on-site so it is visible to the traveling public and return the signed affidavit of posting to my attention. Please provide photos of site posting with the signed affidavit of posting. After this has been completed I will be able to issue the Notice of Application.

If you have any questions regarding this matter, I can be reached at (509) 962-7637, or by e-mail at Chelsea.benner@co.kittitas.wa.us

Sincerely,

Chelsea Benner
Planner I
Kittitas County Community Development Services
411 N Ruby Street, Suite 2 Ellensburg, WA 98926
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chelsea.benner@co.kittitas.wa.us